

2021 PHENND VISTA Principal Application

Directions.

Note to applicants: In the interest of avoiding duplication of services, please note the School District now has an "Associate Program Coordinator (APC) /Community Partnerships" position that is similar in nature to the PHENND VISTA project. Due to AmeriCorps rules, a school cannot apply for a VISTA to do substantially similar work to a paid staff person, or to replace what was once a paid staff position. Therefore, if your school currently has an APC or have had an APC, you cannot apply for a PHENND VISTA. If you do not get selected for the PHENND VISTA program, you are certainly free to put an APC in your budget for the following school year.

Please contact the PHENND Office if you are unsure about your eligibility.

Host schools are required to contribute a \$9,000 fee to PHENND to defray program costs and required local match in exchange for a full-time VISTA member. We will make every reasonable effort to reduce this fee if other funds become available. This will be handled through an overall

contract with the District. Please contact our office with any questions or concerns about the fee.

Q1. Please fill in your contact information below.

Please note: Your work will be saved automatically if you close out the screen. You can return to it at a later time through the survey link sent to you as long as you are on the same computer.

Name

Title

School

Address

Postal Code

Email Address

Phone Number

Q2. Please list your key community partners. PHENND defines community partners broadly. For example, your partners could include City Year, Education Works, Asian Arts Initiative, Digital Service Fellows, AVID, the local church, your School Advisory Council, Philadelphia Youth Network, Arcadia University, etc.

Q3. Please describe your most successful community partnership. Describe its overall purpose, the level of communication, its longevity, its success with student outcomes and its relevance to school mission and goals.

Q12. Please describe the role Community Partners play in supporting your school improvement goals. How will the VISTA support their efforts?

Q5. How receptive is your teaching staff to working with community partners to support their teaching?

| | | | | |
|----------------|-------------------------------|--|---------------|----------|
| Very Receptive | Receptive, but needs guidance | Might be receptive with more information | Not Receptive | Not Sure |
|----------------|-------------------------------|--|---------------|----------|

Please fill in the bubble that best matches your teaching staff's enthusiasm for working with community partners.

| | | | | |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <input type="radio"/> |
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Q6. Do you have a person in your building who is in charge of recruiting community partnerships in some capacity?

What is the title of this person?

Q6a. If yes, how will the VISTA support and enhance that person's role?

Q7. Who (name and title) will be the VISTA's in-school supervisor? Explain how they will have the capacity to give meaningful task supervision to the VISTA over the course of the year. This should include the ability to commit to a **weekly individual check-in** with the VISTA.

Please note: The person in this supervisory role will be **required** to attend three meetings over the course of the year with PHENND and their VISTA.

Q9. Please describe how you will provide dedicated work space, access to a phone line and the Internet for the VISTA when school resumes to normal in-person operations. (During COVID-19, our VISTAs are serving from home and we are providing laptops if needed).

Q8. How will you integrate the VISTA into the staff, leadership committee and School Advisory Council meetings, as well as include the VISTA in school professional developments as appropriate?

Q11. One of the key functions of the Community Partnerships Coordinator VISTA is to establish a regular partner meeting at your school. Please describe how you will use this meeting to address the priorities at your school and further your school improvement goals.

Q10. Please describe your school's website, newsletters and other communications with parents and other stakeholders. How would you include the VISTA as support for these initiatives and/or what new platforms for communication would you like the VISTA to develop?

Conclusion. By submitting this application, you are acknowledging if you are accepted to host a PHENND

Fellow Community Partnerships Coordinator AmeriCorps VISTA, you will be required to contribute a \$9,000 program fee to PHENND. We will make every reasonable effort to reduce this fee if other funds become available.

Please note: THIS IS THE END OF THE APPLICATION! Do not click on the next green arrow until you have completed your application and are ready to submit. Your work will be saved automatically and you can go back and adjust your responses through the survey link as long as you are on the same computer and have not yet submitted your response.